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MCMU.MCAI T&E INQUIRY SELECTION MENU DATE 04/10/12
EMPLOYEE ID: [REDACTED] PIN: [REDACTED] (CLEAR SCREEN WHEN FINISHED) TIME 17:24
CMC MSG: DATE 040312 NO 10 DEFC RCO TRAINING - CHARLESTON - A 390 - APRIL 16
SELECTION 17 SPLY PT _____ PF13 FOR T&E MISC FUNCTIONS
*****
01 - CONDUCTORS REGISTER ----- MISCELLANEOUS -----
02 - EARNINGS STATEMENT 13 - TECS MENU
03 - T&E EMPLOYEE CLAIMS 14 - EMPLOYEE VACATION BIDS
04 - PRINT T&E DAILY CLAIMS 15 - EMPLOYEE VACATION DISPLAY
05 - YARD TIME RETURN 16 - EMPLOYEE WEEKLY SCHEDULE
06 - CONDUCTOR'S REGISTER SELECTION 17 - VACATION SCHEDULE DISPLAY
07 - DEADHEAD TIME RETURN 18 - VACATION ENTITLEMENT
08 - AUTOMATED GUARANTEE STATEMENTS 19 - PERSONAL LEAVE REQUESTS
09 - EMPLOYEE PIN UPDATES 20 - EMPLOYEE RETIREMENT PLAN
10 - PAYROLL : W4 INFO 21 - DAILY VACATION REQUESTS
22 - PERSONAL LEAVE SCHEDULE
23 - DAILY VACATION SCHEDULE
24 - CREW MGT MESSAGES
25 - DIVISION MESSAGES
26 - ROSTERS
27 - T&E MISC FUNCTIONS
28 - PRINTER SETUP

GEN/LOC CHRM.
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11 - MENU
12 - CLAIM APPEAL

PRESS PF18 FOR HELP

MESSAGE MSG 350: ENTER EMPLOYEE ID
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Sign in on the main screen as you always do, with your ID and pin number.
Use option 17 for 'Vacation Schedule Display'.

MCPY.MCVS VACATION SCHEDULE DISPLAY
OPTION: INQU FROM: 01 TO: 12 YEAR: 2012
VACATION ROSTER ID: 000001TTTA DESC:

DATE 04/10/12 17:26
PRT ____ PAGE ____



The Vacation Roster Id is shown above: 5 zeros followed by 1TTTA.

NEXT FUNCTION
MESSAGE M003 - ENTER VACATION ROSTER ID

MCPY.MCVS **VACATION SCHEDULE DISPLAY** **DATE** 04/10/12 17:27
OPTION: INQU **FROM:** 01 **TO:** 12 **YEAR:** 2012 **PRT** ____ **PAGE** 01
VACATION ROSTER ID: 000001TTTA **DESC:** SC SCL DIST 3 TAMPA/WILD ZONE

| JAN 07 | L 07 | JAN 14 | L 06 | JAN 21 | L 06 | JAN 28 | L 06 |
|---------------|-------------|---------------|-------------|---------------|-------------|---------------|-------------|
| 163471 | IO301 | 163471 | IO301 | 161438 | LA765 | 163471 | IO301 |
| CONNOR | * UC | CONNOR | * UC | COSTINE | * CO | CONNOR | * UC |
| 164906 | EX0230 | 164906 | EX0230 | 163471 | IO301 | 164906 | EX0230 |
| LOVETT | * BK | LOVETT | * BK | CONNOR | * UC | LOVETT | * BK |
| 164952 | A3A303 | 164952 | A3A303 | 164906 | EX0230 | 173076 | A4A401 |
| WATKINS | * CO | WATKINS | * CO | LOVETT | * BK | WILLIAMS | * CO |
| 199792 | A10002 | 382259 | EX0001 | 164952 | A3A303 | 381639 | EX0013 |
| JOSHUA | * EN | STOKELY | * EN | WATKINS | * CO | HENKELMAN* | EN |
| 381635 | LO882R | | | 208184 | YYR10R | 573833 | LO818 |
| HARBOUR | * EN | | | BROOKS | * FO | MOORE | * CO |
| 571870 | UY182 | | | | | | |
| HEALEY | * UF | | | | | | |
| 573381 | F10003 | | | | | | |
| LIMA | * CO | | | | | | |

NEXT FUNCTION
MESSAGE MSG 005: ADDITIONAL DATA (PA2:FORWARD,PA1:BACK)

This brings up the vacation roster list which you can navigate with the PA2/PA1 keys as usual.